

KENDRA S. SWALLOW, J.D., M.P.A.

Kingston, Ontario

EDUCATION:

University of Western Ontario <i>Juris Doctor</i>	September 2013 – June 2016
Queen's University <i>Master of Public Administration</i>	September 2012 – June 2013
McMaster University <i>B.A. (Hons) Political Science (Minor in History)</i> <ul style="list-style-type: none">▪ <i>Summa Cum Laude</i>	September 2010 – April 2012
Université Paris Sorbonne (Paris IV) <i>Cours de Civilisation Francaise</i>	January 2007 – June 2007

SELECTED EMPLOYMENT HISTORY:

Viner, Kennedy, Frederick, Allan & Tobias, LLP. (Kingston, ON) <i>Associate</i> <ul style="list-style-type: none">▪ Practicing family law including custody, property and support matters.▪ Civil Litigation practice including tort, estate litigation, wrongful dismissal and contract disputes.	February 2018 - present
Greenpeace Canada (Toronto, ON) <i>Litigation Associate (Contract Position)</i> <ul style="list-style-type: none">▪ Provided litigation assistance on an environmental Claim against the organization.▪ Worked with a legal team on large-scale document review.	December 2017 – February 2018
Howard J. Feldman Law (Toronto, ON) <i>Associate (Contract Position)</i> <ul style="list-style-type: none">▪ Drafting litigation documents for divorce and custody proceedings including affidavits, restraining orders, preservation orders and preparing financial disclosure.▪ Providing litigation assistance on litigation matters including family law, tax, and estate matters.▪ Researching case law and legislative interpretation on various files and family law motions.	September 2017 – December 2017
Ontario Ministry of Agriculture, Food and Rural Affairs (Guelph, ON) <i>Articling Student</i> <ul style="list-style-type: none">▪ Conducted trials and successfully prosecuted provincial and regulatory offences under the <i>Provincial Offences Act</i>.▪ Provided litigation assistance on civil proceedings based on funding program recipient defaults.▪ Drafted legal opinions and memoranda based on OMAFRA programs and agricultural projects.	August 2016 – June 2017
Basketball Arbitral Tribunal (Martens Rechstanwälte - Munich, Germany) <i>Summer Legal Intern</i> <ul style="list-style-type: none">▪ Authored a multi-chapter report on consistency in jurisprudence for the annual Arbitrators' Conference.▪ Drafted legal memoranda on sport law issues in the European sport community on multiple files.	May 2015 – July 2015
Sport Solution Legal Clinic (division of AthletesCAN) (London, ON) <i>Program Manager (bilingual position)</i> <ul style="list-style-type: none">▪ Represented athletes through dispute resolution processes, drafting appeals, policy memoranda.▪ Liaised directly to National Sport Organizations (“NSOs”) governance bodies.▪ Advocated in front of arbitrators at the Sport Dispute Resolution Centre of Canada (“SDRCC”).▪ Co-authored a paper advocating for Athlete Agreement reform for Olympic and National Athletes.	January 2014 – June 2016

Canadian Olympic Committee (Toronto, ON)

January 2008 – September 2010

Executive Assistant to the CEO (bilingual position)

- Managed the Media Communications Centre for the Vancouver 2010 Olympic Winter Games (*Special Assignment in Whistler BC*).
 - Drafted employee contracts and research-based memoranda to leaders of High Performance sport.
 - Managed Board of Directors meetings and events in various cities across Canada. Prepared materials for distribution, and drafted meeting minutes and briefing documents.
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SELECTED ADVOCACY COMPETITIONS

American Bar Association – Regionals Level Negotiation Competition (2nd Place)

November 2015

- Advanced to the ABA Nationals Level Competition in San Diego, California.

Torys’ Negotiation Competition (2nd Place)

October 2015

- Advanced to the ABA Regionals Competition in Springfield, Massachusetts.

Lerners LLP Cup (Top 8 Finalist)

October 2014

- Winner (with partner) of the “Best Team” Award.
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SELECTED EXTRA-CURRICULAR / VOLUNTEER EXPERIENCE:

Western University – Faculty of Law

March 2014 – June 2016

Western Law Wellness Committee (Co-Chair)

- Director of the Western Law “Peer Support Program” for fellow law students to discuss school-related stress and anxiety.
- Pioneered the inaugural “Western Law Wellness Week”, a program that continued after my departure from the school and is now university-wide.
- Sat on panels to assist younger students through the hardships of law school and job applications.

“Running From the Law” – Western Law Run Club

September 2013 – June 2016

Vice President (and co-founder)

- Managed all events and communication for ‘Running From the Law’, working to increase the club’s public profile and attract new members.
- Won the ‘2014 Runner of the Year’ Award.

Hamilton Community Legal Clinic

January 2011 – December 2011

Volunteer (bilingual position)

- Assisted with the coordination of the launch event for the French services program ‘Clinique Juridique de Hamilton’.
 - Assisted with client intake interviews relating to disability claims and ODSP support.
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ASSOCIATIONS AND MEMBERSHIPS:

Canadian Bar Association, Frontenac Law Association, Women in Sport Law Association, Toronto Lawyers’ Association, Women’s Law Association of Ontario

PUBLICATIONS:

Vander Vies, Josh, et al. “The Future of Athlete Agreements in Canada” (2015) AthletesCAN.
